



WOMEN'S FEDERATION FOR WORLD PEACE, USA

Public Relations Intern

LOCATION: Remotely from home or On-site in NYC office

HOURS: 8 to 15 hours per week, flexible

COMPENSATION: Unpaid

Women's Federation for World Peace (WFWP) is a non-governmental organization in general consultative status with the Economic and Social Council of the United Nations and in association with the UN Department of Public Information. As an organization of women, we adhere to the principle that by working together, taking initiative, and empowering one another across traditional lines of race, culture, and religion we can create healthy families and resolve the complex problems of our societies and world.

INTERNSHIP DESCRIPTION

WFWP interns are an integral part of our team and will gain first-hand experience in how a national non-profit organization is run and contributing to it on the staff level. The Public Relations Intern will assist in developing and improving WFWP's public image through writing and/or designing promotional materials for the WFWP USA website, newsletter, social media, and other promotional items. The intern's own creativity in helping develop new public relations strategies is also key to this position.

Though we are happy to accommodate interns' schedules, we require interns to be reliable and consistent in their commitment. If applicable, we will work with you to facilitate receiving academic credit for your internship.

DESIRABLE ATTRIBUTES

- Excellent verbal and written communication skills
- Ability to work well in a team
- Interest in WFWP's work
- Familiarity with vision, mission and Founders of WFWP
- Creativity in writing and/or design a plus
- Detail-oriented with the ability to meet deadlines
- Self-motivated and ability to work independently
- Education and/or experience in public relations a plus
- Experience with social media, especially Facebook, a plus
- Proficiency in Illustrator or other design software a plus

HOW TO APPLY

Send your resume and cover letter to Katarina Connery, kconnery@wfwp.us, with the subject line "Public Relations Intern." If selected, we will contact you for an interview.